

MINUTES OF A SPECIAL BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
June 9, 2023

OPEN SESSION

A special Meeting of the City of Big Bear Lake, Department of Water and Power (DWP) Board of Commissioners was called to order at 9:00 a.m. on June 9, 2023 by Chair Bob Tarras.

BOARD MEMBERS PRESENT

Bob Tarras, Chair
Barbara Willey, Vice-Chair
Joe Cylwik, Commissioner
Jim Smith, Commissioner

BOARD MEMBERS EXCUSED

Craig Hjorth, Treasurer

PLEDGE OF ALLEGIANCE

Bob Tarras, Chair

1. DISCUSSION/ACTION ITEM

1.1 Award Agreement to PBK for Design and Construction Management Services for the Garstin Water Operations Facilities

The Board thanked Sean Sullivan, Director of Public Services for the City of Big Bear Lake, for his time and effort and thorough review of the proposals. Chair Tarras stated that it is good for an independent party to occasionally get involved with DWP projects so that we can gain the confidence we are doing things right. Commissioner Cylwik stated that he has some questions regarding the PBK proposal, specifically what is included and what is not. Reggie Lamson, General Manager, directed the Board to page 106 of the Agenda Package in which PBK outlines items excluded from their scope of services. Commissioner Cylwik stated his understanding that the design for the solar panels was not included. Reggie responded that was correct. Reggie added that he worked with the solar company who designed the Division Well Site for a preliminary scope and cost of the planned solar panels for the Garstin Water Operations Facilities. Reggie stated that when we are ready to design the solar panels, we will prepare an RFP and seek bids for the design of the solar panels.

Chair Tarras asked how Net Metering 3.0 will affect the Project and whether we can transfer our existing program. Reggie responded that we have two options. One option is the transfer of the existing program, and the other option is to take advantage of special tariff carved out for water agencies in the Bear Valley. Commissioner Cylwik stated his understanding of the PBK proposals includes both phases of the Project. Reggie responded that was correct. Commissioner Cylwik asked if there was any other exclusions. Reggie responded that the proposal does not include a landscape architect and we do not foresee a need for legal descriptions. Reggie added there might be an easement required on the east side of Rathbun Creek. Reggie stated the \$50,000 contingency is there because while we are assuming a masonry building, different building types require different testing. Commissioner Cylwik asked if PBK will prepare site drainage and storm water requirements. Reggie responded yes; that we already have some of that information with the topograph and preliminary grading plan.

Motion made by Commissioner Smith, seconded by Vice-Chair Willey, and carried 4-0 to approve the budget adjustment, authorize staff to award a professional services agreement with PBK for the Garstin Water Operations Facilities Project in the amount of \$761,000, and budget internally for a \$50,000 contingency for a total amount of \$811,000.

AYES: Cylwik, Smith, Tarras, Willey

NOES:

ABSTAIN:

ADJOURNMENT

No additional business came before the Board. At 9:31 a.m., Chair Tarras adjourned the meeting.



Leeanne Eagleson, Management Analyst/Board Secretary

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