

**MINUTES OF A SPECIAL BOARD MEETING  
CITY OF BIG BEAR LAKE  
DEPARTMENT OF WATER AND POWER  
BOARD OF COMMISSIONERS  
DECEMBER 18, 2012**

A Special Meeting of the Board of Commissioners of the City of Big Bear Lake Department of Water and Power was called to order at 9:00 a.m. by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

**BOARD MEMBERS PRESENT:** Steve Foulkes, Chair  
Bill Giamarino, Vice Chair  
Fred Miller, Commissioner  
Don Smith, Commissioner

**BOARD MEMBERS EXCUSED:** Bob Tarras, Treasurer

**FLAG SALUTE:** Fred Miller, Commissioner

**PUBLIC FORUM**

No one from the public was present during the public forum.

**1. CONSENT CALENDAR**

**1.1 Notice of Completion for DDH Apple Valley Construction, Inc., USDA Contract 1A Pipeline Replacement Project: Moonridge & Erwin Lake**

**1.2 Notice of Completion for Christensen Brothers General Engineering, Inc., USDA Contract 4 Pipeline Replacement Project: Big Bear Lake**

**1.3 Notice of Completion for TK Construction, USDA Contract 5 Pipeline Replacement Project: Sugarloaf & Fawnskin**

**1.4 Approve Minutes of a Regular Board Meeting Dated November 27, 2012**

*Motion made by Commissioner Smith, seconded by Vice Chair Giamarino, and carried 4-0 to approve Consent Calendar items 1.1, 1.2, 1.3, and 1.4 as presented.*

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**1.5 Approve Minutes of a Special Board Meeting Dated December 11, 2012**

Item 1.5 was removed from the consent calendar for discussion. Commissioner Smith requested a correction to the Minutes of a Special Board Meeting dated December 11, 2012.

*Motion made by Commissioner Smith, seconded by Vice Chair Giamarino, and carried 4-0 to approve Consent Calendar item 1.5 as amended.*

## **OPEN SESSION**

### **2. DISCUSSION/ACTION ITEMS**

#### **2.1 Customer Appeal – Residential Service Charge**

Board reviewed and discussed request from customer Joe Svezia to forgive bill in the amount of \$746.88. Mr. Svezia was not present at the meeting.

*Motion made by Commissioner Miller, seconded by Vice Chair Giamarino, and carried 4-0 to deny request to forgive bill in the amount of \$746.88; and offer a payment plan.*

#### **2.2 Proposed Mid-Year Budget Adjustment**

Board discussed proposed budget adjustment with Administrative Manager McGee.

*Motion made by Commissioner Smith, seconded by Commissioner Miller, and carried 4-0 to approve proposed budget revisions and the associated adjustments for FY 2012/13.*

#### **2.3 Renew Contract with The Furman Group**

Board discussed The Furman Group contract and proposed Washington, D.C. trip with General Manager Lamson.

*Motion made by Vice-Chair Giamarino, seconded by Commissioner Smith, and carried 4-0 to approve month-to-month extension of the contract with The Furman Group and authorize January Washington, D.C. trip for General Manager Lamson.*

#### **2.4 Check Register: 11/01/12 – 11/30/12**

Board reviewed and discussed check register items with Management.

*Motion made by Commissioner Miller, seconded by Vice Chair Giamarino, and carried 4-0 to authenticate the check register for November 2012 as presented.*

#### **2.5 USDA Projects Update**

Board received an update from Water Resource Manager La Haye on the status of USDA projects. Board requested that future updates on USDA projects be included in the Water Resource Manager's staff report.

#### **2.6 Dogwood Springs System Upgrade**

Board reviewed and discussed Dogwood Springs System upgrade with General Manager Lamson.

*Motion made by Commissioner Smith, seconded by Commissioner Miller, and carried 4-0 to approve proposed improvements for a not to exceed cost of \$35,000, to be funded from account 22.50.9250 – Capital Outlay – Wells.*

**2.7 Adopt Mitigated Negative Declaration for the Angels' Camp and Santa Barbara Reservoir Projects**

Board discussed Mitigation Monitoring and Reporting Plan, and Mitigated Negative Declaration for the Angels' Camp and Santa Barbara Reservoir Projects.

*Motion made by Commissioner Miller, seconded by Commissioner Smith, and carried 4-0 to approve the Mitigation Monitoring and Reporting Plan; and adopt the Mitigated Negative Declaration; and authorize the General Manager to file a Notice of Determination.*

**2.8 Change Order #2 – Bowe Contractors, Inc.**

*Motion made by Vice Chair Giamarino, seconded by Commissioner Miller, and carried 4-0 to approve Change Order #2 to Contract 6A with Bowe Contractors, Inc. and the use of reserves in the amount of \$28,575.15.*

**2.9 Converse Consultants Amendment #1**

*Motion made by Commissioner Smith, seconded by Vice Chair Giamarino, and carried 4-0 to approve Amendment #1 to agreement with Converse Consultants and the use of reserves in the amount of \$15,700.*

**2.10 Deposits Payable – CJPIA**

Board reviewed and discussed CJPIA Retrospective Deposit Statement with Management and directed General Manager Lamson to meet with the City Manager and obtain additional details.

**2.11 Management Staff Reports**

Board discussed Management reports.

**2.12 General Manager's Report**

Board discussed General Manager's report.

**2.13 Board Member Reports**

Board discussed recent change in practice related to renter accounts and potential meeting dates for January joint workshop with City Council.

**ADJOURNMENT**

No additional business came before the Board. Chair Foulkes adjourned the meeting at 10:20 a.m.

*Diego Chavez*

Diego Chavez

Secretary to the Board of Commissioners

Approved at meeting dated: January 22, 2013