

**MINUTES OF A SPECIAL BOARD MEETING**  
**CITY OF BIG BEAR LAKE,**  
**DEPARTMENT OF WATER AND POWER**  
**BOARD OF WATER AND POWER COMMISSIONERS**  
**NOVEMBER 27, 2017**

**OPEN SESSION**

A Special Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:04 AM on November 27, 2017 by Chair Smith at 41972 Garstin Drive, Big Bear Lake, California 92315.

**BOARD MEMBERS PRESENT:**

Don Smith, Chair  
Bob Tarras, Vice Chair  
Craig Hjorth, Treasurer (arrived at 9:51 AM)  
Alan Lee, Commissioner

**BOARD MEMBERS EXCUSED:**

**PLEDGE OF ALLEGIANCE**

Reggie Lamson, General Manager

**PUBLIC FORUM**

No public comments were received.

**1. CONSENT CALENDAR**

**1.1 Approve Minutes of a Regular Board Meeting Dated October 24, 2017**

**1.2 Authenticate Check Register 10/01/2017-10/31/2017**

*Motion made by Vice Chair Tarras, seconded by Commissioner Lee and carried 3-0 to approve the Consent Calendar items.*

*AYES: Lee, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**2. DISCUSSION/ACTION ITEMS**

**2.1 Facilities Improvement Plan**

Board reviewed and discussed the staff's introduction of a possible facilities improvement plan for the DWP. Staff will provide additional information at the January or February Board meeting.

**2.2 Rate Study Presentation**

Board reviewed and discussed the rate study presented by staff and the rate study consultant. The Board directed staff and the consultant to schedule a Special Board Meeting for December 19, 2017 to further discuss the rate study and for staff and the consultant to develop two additional options to consider.

**2.3 TRT Report**

Board discussed the TRT report.

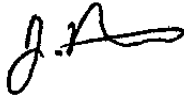
**2.4 Management Reports**

Board reviewed and discussed staff reports.

**2.5 Board Member Reports**

Board made comments and discussed DWP management practices as they relate to the charter and may consider future action to adjust management practices.

No additional business came before the Board. At 12:56 PM Chair Smith adjourned the meeting.

A handwritten signature in black ink, appearing to read 'J. Roberts', with a stylized flourish extending to the right.

Jack P. Roberts, Board Secretary  
DWP Board of Commissioners

Approved at meeting dated: 12/19/2018