

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE
DEPARTMENT OF WATER AND POWER
BOARD OF COMMISSIONERS
SEPTEMBER 24, 2013

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake Department of Water and Power was called to order at 9:05 a.m. by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

BOARD MEMBERS PRESENT:

Steve Foulkes, Chair
Bill Giamarino, Vice Chair
Bob Tarras, Treasurer
Don Smith, Commissioner
Craig Hjorth, Commissioner

BOARD MEMBERS EXCUSED:

None

OPEN SESSION

PLEDGE OF ALLEGIANCE

Don Smith, Commissioner

PUBLIC FORUM

No public comment was received during the Public Forum.

1. CONSENT CALENDAR

- 1.1 Approve Minutes of a Regular Board Meeting Dated August 27, 2013**
- 1.2 Resolution No. DWP 2013-12, USDA RUS Bulletin 1780-12**
- 1.3 Adopt Annual Report – Fiscal Year Ended June 30, 2012**

Motion made by Treasurer Tarras, seconded by Commissioner Smith, and carried 5-0 to approve Consent Calendar items 1.1, 1.2 and 1.3 as presented.

2. DISCUSSION/ACTION ITEMS

2.1 Check Register: 08/01/13 – 08/31/13

Board reviewed and discussed check register for August 2013 with Management.

Motion made by Treasurer Tarras, seconded by Vice-Chair Giamarino, and carried 5-0 to authenticate the check register for August 2013 as presented.

2.2 Project Analysis –USDA 2011 Application

Board discussed the USDA 2011 Project Analysis and requested an explanation for the Seminole Treatment Plant over budget amount, since the need for a treatment plant was known during the original budget. Board also requested a footnote for the Menlo project regarding the cost sharing for pavement.

2.3 Retrofit on Change of Service Program

Board discussed the Retrofit on Change of Service (ROCS) Program. Board thanked staff for providing information about the program and directed them to continue the program as is. Board suggested increasing communication with home inspectors in addition to realtors and escrow companies.

2.4 Technical Review Team

Board discussed the TRT and agreed to maintain the committee by consensus. Chair Foulkes and Commissioner Hjorth were appointed to serve on the TRT committee without objection.

2.5 Extend Contract with The Furman Group

Board discussed The Furman Group contract with General Manager Lamson.

Motion made by Vice-Chair Giamarino, seconded by Treasurer Tarras, and carried 5-0 to terminate the contract with The Furman Group effective September 30, 2013.

2.6 Management Reports

Board discussed Management Reports and requested staff to graph the data on the production report, and include a trend line for three years. Board also discussed the school district's irrigation.

2.7 Board Member Reports

No item was discussed during the Board Member Reports.

At 9:45 a.m. Chair Foulkes moved to recess without objection.

At 9:49 a.m. Chair Foulkes reconvened the meeting.

Motion made by Commissioner Smith, seconded by Vice-Chair Giamarino, and carried 5-0 to discuss closed session item 3.1 in open session.

**3.1 Closed Session Pursuant to Section 54956.9
Conference with Legal Counsel – Anticipated Litigation**

Board discussed anticipated litigation with General Manager Lamson and Public Information/Water Conservation Specialist Ray. Board directed General Manager Lamson to proceed with draft response to Mr. Prestridge.

ADJOURNMENT

No additional business came before the Board. At 9:53 a.m. Chair Foulkes adjourned the meeting.



Diego Chavez, Secretary
DWP Board of Commissioners

Approved at meeting dated: October 22, 2013