

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE
DEPARTMENT OF WATER AND POWER
BOARD OF COMMISSIONERS
SEPTEMBER 23, 2014

OPEN SESSION

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake, Department of Water and Power was called to order at 9:00 a.m. by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

BOARD MEMBERS PRESENT:

Steve Foulkes, Chair
Bill Giamarino, Vice Chair
Bob Tarras, Treasurer
Craig Hjorth, Commissioner

BOARD MEMBERS EXCUSED:

Don Smith, Commissioner

PLEDGE OF ALLEGIANCE

Reginald Lamson, General Manager

PUBLIC FORUM

No public comment was received during the Public Forum.

PRESENTATIONS

Chair Foulkes and Accounting Supervisor Christine McIlrevey presented a ten-year Employee Service Award to Aimee Chlebik, Sr. Utility Billing Specialist.

1. CONSENT CALENDAR

- 1.1 Approve Minutes of a Regular Board Meeting Dated August 26, 2014**
- 1.2 Adopt a CEQA Categorical Exemption for the DWP Office Building Solar Project**
- 1.3 Approve PO Amendment with Bear Valley Paving for Asphalt Trench Repair**

Motion made by Vice-Chair Giamarino, seconded by Treasurer Tarras, and carried 4-0 to approve Consent Calendar items 1.1, 1.2 and 1.3 as presented.

*AYES: Foulkes, Giamarino, Tarras, Hjorth
ABSENT: Smith*

2. DISCUSSION/ACTION ITEMS

- 2.1 Check Register 08/01/14 – 08/31/14**
Board reviewed and discussed the check register for August 2014 with Management.

Motion made by Treasurer Tarras, seconded by Vice-Chair Giamarino, and carried 4-0 to authenticate the Check Register for August 2014 as presented.

*AYES: Foulkes, Giamarino, Tarras, Hjorth
ABSENT: Smith*

- 2.2 2015 Construction Water Contingency Plan (Reclaimed)**
Board discussed making a request for reclaimed water from BBARWA for construction purposes. General Manager Lamson confirmed there is no cost to DWP and recommended this as a prudent contingency plan should the drought continue for another year.

Motion made by Commissioner Hjorth, seconded by Treasurer Tarras, and carried 4-0 to authorize the General Manager to formally request reclaimed water from Big Bear Area Regional Wastewater Agency (BBARWA).

AYES: Foulkes, Giamarino, Tarras, Hjorth

ABSENT: Smith

2.3 Atlas Map Update Project – PO Amendment and Budget Adjustment

Board discussed the Atlas Map Update Project with Management. General Manger Lamson clarified that the iPads and related InfraWater software mentioned in the report are not being purchased at this time, and that details would be presented at a future meeting for the Board’s consideration.

Motion made by Vice-Chair Giamarino, seconded by Commissioner Hjorth, and carried 4-0 to approve the proposed revisions and conversion to GIS format to the Atlas Map in the amount of \$30,000.

AYES: Foulkes, Giamarino, Tarras, Hjorth

ABSENT: Smith

2.4 Budget Adjustment – Emergency Repairs at Pontell Booster Station

Board discussed the emergency repairs at Pontell Booster Station with Management.

Motion made by Treasurer Tarras, seconded by Vice-Chair Giamarino, and carried 4-0 to authorize the budget adjustment from reserves for the emergency repairs at Pontell Booster Station as presented.

AYES: Foulkes, Giamarino, Tarras, Hjorth

ABSENT: Smith

2.5 Employee Benefits Renewal and Associated Budget Adjustment

Board discussed the employee benefits renewal with Management.

Motion made by Commissioner Hjorth, seconded by Vice-Chair Giamarino, and carried 4-0 to authorize the benefits renewal and budget adjustment as presented.

AYES: Foulkes, Giamarino, Tarras, Hjorth

ABSENT: Smith

2.6 Failure of Accounting Server

Board discussed the failure of the accounting server with Management and IT consultant Ken Watts. Board requested Staff identify critical office equipment, and present at a future meeting a revised equipment replacement reserve policy that allocates savings for future purchases, which are tied to service contracts.

Motion made by Commissioner Hjorth, seconded by Vice-Chair Giamarino, and carried 4-0 to authorize the budget adjustment for the replacement server as presented.

AYES: Foulkes, Giamarino, Tarras, Hjorth

ABSENT: Smith

2.7 Management Reports

Board discussed Management Reports. General Manager Lamson provided an update on the Sustainable Groundwater Management Act.

2.8 Board Member Reports

No item was discussed during the Board Member Reports.

ADJOURNMENT

No additional business came before the Board. At 10:17 a.m. Chair Foulkes adjourned the meeting.



Diego Chavez, Secretary
DWP Board of Commissioners

Approved at meeting dated: October 28, 2014