

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
August 23, 2016

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 a.m. on August 23, 2016 by Vice Chair Tarras at 41972 Garstin Drive, Big Bear Lake, California 92315.

BOARD MEMBERS PRESENT:

Bob Tarras, Vice Chair
Craig Hjorth, Treasurer
Alan Lee, Commissioner
Kristin Saukel, Commissioner
Don Smith, Chair (via telephone)

BOARD MEMBERS EXCUSED:

N/A

PLEDGE OF ALLEGIANCE

Steve Wilson, Water Superintendent

PUBLIC FORUM

No public comment was received during the Public Forum.

1. CONSENT CALENDAR

1.1 Approve Minutes of a Regular Board Meeting Dated July 26, 2016

Motion made by Commissioner Saukel, seconded by Treasurer Hjorth and carried 3-0 to approve the Consent Calendar item.

AYES: Hjorth, Saukel, Tarras

NOES: -

ABSTAIN: Lee, Smith

2. DISCUSSION / ACTION ITEMS

2.1 SEDARU Implementation

Board reviewed and discussed the benefits and costs of implementing SEDARU software for mobile workforce solutions within DWP.

Motion made by Commissioner Lee, seconded by Chair Smith and carried 5-0 to implement SEDARU software, with the stipulation that staff provides a progress report 12 months after implementation.

AYES: Hjorth, Lee, Saukel, Smith, Tarras

NOES: -

2.2 Check Register

Board reviewed and discussed the check register for July 2016.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 5-0 to authenticate the Check Register for July 2016 as presented.

AYES: Hjorth, Saukel, Tarras

NOES: -

2.3 Commissioner's Handbook

Board reviewed and discussed the draft Commissioner's Handbook. Staff requested that board members provide input to the Secretary to the Board no later than September 13, 2016 and staff will bring a redline version for the board to consider at the September board meeting.

2.4 Vacuum Trailer

Board reviewed and authorized staff to purchase a Utility Hydro-Vac (vacuum) Trailer for the quoted amount of \$57,279.06 and the associate budget adjustment.

Motion made by Chair Smith, seconded by Commissioner Lee and carried 5-0 to authorize staff to purchase a new vacuum trailer and included jack-hammer, and approve the required budget adjustment.

AYES: Hjorth, Lee, Saukel, Smith, Tarras

NOES: -

Chair Smith had to end his call-in at 10:39, after discussing all the above items.

2.5 Management Reports

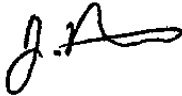
Board discussed management reports and asked staff clarifying questions. GM Lamson polled the board members for their availability for a Special Board Meeting to be held on September 22, 2016 to discuss and accept the terms of the I Bank loan.

2.6 Board Member Reports

Commissioner Lee requested staff prepare a summary of the water system that includes number of valves, length of water mains, number of backflow devices, etc.

ADJOURNMENT

No additional business came before the Board. At 11:45 AM Vice Chair Tarras adjourned the meeting.



Jack P. Roberts, Board Secretary
DWP Board of Commissioners

Approved at meeting dated: 9/27/2016