

**MINUTES OF A REGULAR BOARD MEETING**  
**CITY OF BIG BEAR LAKE,**  
**DEPARTMENT OF WATER AND POWER**  
**BOARD OF WATER AND POWER COMMISSIONERS**  
**AUGUST 22, 2017**

**OPEN SESSION**

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 AM on August 22, 2017 by Chair Smith at 41972 Garstin Drive, Big Bear Lake, California 92315.

**BOARD MEMBERS PRESENT:**

Don Smith, Chair  
Bob Tarras, Vice Chair  
Craig Hjorth, Treasurer  
Alan Lee, Commissioner, via phone

**BOARD MEMBERS EXCUSED:**

Kristin Saukel, Commissioner

**PLEDGE OF ALLEGIANCE**

Alan Lee, Commissioner

**PUBLIC FORUM**

No public comments were received.

**1. CONSENT CALENDAR**

**1.1 Approve Minutes of a Regular Board Meeting Dated July 25, 2017**

*Motion made by Commissioner Lee, seconded by Vice Chair Tarras and carried 4-0 to approve Consent Calendar item 1.1.*

*AYES: Hjorth, Lee, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**1.2 RESOLUTION NO. DWP 2017-20 – Adopt DWP Policy No. 2017-04, Investment Policy**

**1.3 Big Bear Shores RV Park Pump Replacement and Division Well No. 8 Pump Repair**

**1.4 SEDARU License Invoice Payment**

**1.5 Vehicle Replacement Purchase – Dump Truck**

*Motion made by Treasurer Hjorth, seconded by Commissioner Lee and carried 4-0 to approve Consent Calendar item 1.2 with amendments and items 1.3, 1.4, and 1.5 as presented.*

*AYES: Hjorth, Lee, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

## 2. DISCUSSION/ACTION ITEMS

### 2.1 Check Register 6/01/2017-6/30/2017

*Motion made by Treasurer Hjorth, seconded by Vice Chair Tarras and carried 4-0 to authenticate the check register for June 2017.*

*AYES: Hjorth, Lee, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

### 2.2 Check Register 7/01/2017-7/31/2017

*Motion made by Treasurer Hjorth, seconded by Vice Chair Tarras and carried 4-0 to authenticate the check register for July 2017.*

*AYES: Hjorth, Lee, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

### 2.3 Review Reserve Policy #2009-02

Board directed staff to bring the Reserve Policy to the Investment Committee at the next committee meeting and the committee to provide recommendations to the full Board.

### 2.4 RESOLUTION NO. DWP 2017-21 – Consider Adding BBARWA to the BVBGSA

*Motion made by Vice Chair Tarras, seconded by Commissioner Lee and carried 4-0 adopting Resolution No. DWP 2017-21, to add BBARWA to the Bear Valley Groundwater Sustainability Agency.*

*AYES: Hjorth, Lee, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

## ADJOURNMENT

No additional business came before the Board. At 10:24 AM Chair Smith adjourned the meeting.



Jack P. Roberts, Board Secretary  
DWP Board of Commissioners

Approved at meeting dated: 9/19/2017