

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
July 26, 2016

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:08 a.m. on July 26, 2016 by Vice Chair Tarras at 41972 Garstin Drive, Big Bear Lake, California 92315.

BOARD MEMBERS PRESENT:

Bob Tarras, Vice Chair
Craig Hjorth, Treasurer
Kristin Saukel, Commissioner (via telephone)

BOARD MEMBERS EXCUSED:

Don Smith, Chair
Alan Lee, Commissioner

PLEDGE OF ALLEGIANCE

Mike Whalen, Pump Technician II

PUBLIC FORUM

No public comment was received during the Public Forum.

1. SERVICE AWARDS

Board recognized the following DWP employees for their respective years of service to DWP:

Mike Whalen – 10 years

Wade Pieper – 5 years

Brian Cohen – 5 years

Jeffrey Sayegh – 5 years

2. CONSENT CALENDAR

2.1 Approve Minutes of a Regular Board Meeting Dated June 28, 2016

2.2 Revise Leak Adjustment Credits

2.3 Resolution No. 2016-XX - Carryover of Encumbrances and Funding to Fiscal Year 2016/17

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve the Consent Calendar items and approve Resolution No. 2016-11 - Carryover of Encumbrances and Funding to Fiscal Year 2016/17.

AYES: Hjorth, Saukel, Tarras

NOES: -

ITEMS REMOVED FROM CONSENT CALENDAR

2.4 Adopt Categorical Exemption and File Notice of Exemption as the Appropriate CEQA Environmental Determination for the Construction of Division Well Field Solar Facilities

Board discussed the division well solar project CEQA.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve the Adopt Categorical Exemption and File Notice of Exemption as the Appropriate CEQA Environmental Determination for the Construction of Division Well Field Solar Facilities.

AYES: Hjorth, Saukel, Tarras

NOES: -

3. DISCUSSION / ACTION ITEMS

3.1 Check Register

Board reviewed and discussed the check register for June 2016.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to authenticate the Check Register for June 2016 as presented.

AYES: Hjorth, Saukel, Tarras

NOES: -

3.2 SEDARU Implementation

Board decided to defer this item until a full board is available in August, 2016.

3.3 Pump Technician II Job Classification Update

Board reviewed and discussed approving the adjustment to the Pump Technician II job classification to meet DWP current system classifications.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve the adjustment to the Pump Technician II job classification to meet the DWP current system classification.

AYES: Hjorth, Saukel, Tarras

NOES: -

3.4 2014/15 and 2015/16 Pavement Impact Fees Payment to the City of Big Bear Lake

Board reviewed and discussed ratifying and approving staff's payment of the City's pavement impact fees for 2014/15 and 2015/16.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve staff paying the 2014/2015 and 2015/2016 City of Big Bear Lake pavement impact fees.

AYES: Hjorth, Saukel, Tarras

NOES: -

3.5 Commissioner's Handbook

Board reviewed and discussed approving staff to prepare a draft Commissioner's Handbook.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve staff preparing a draft Commissioner's Handbook for a not to exceed amount of \$1,500.

AYES: Hjorth, Saukel, Tarras

NOES: -

3.6 Resolution No. 2016-XX – Bureau of Reclamation Grant Agreement R16AP00113 - AMI

Board reviewed and approved the resolution to accept the terms and conditions of the grant agreement and authorize staff to execute the agreement.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve DWP Resolution No. 2016-09 to accept the terms of the grant agreement with the Department of the Interior, Bureau of Reclamation and authorize the General Manager to sign the grant agreement.

AYES: Hjorth, Saukel, Tarras

NOES: -

3.7 Resolution No. 2016-XX – Bureau of Reclamation Grant Agreement R16AP00116 – BBB PL

Board reviewed and approved the resolution to accept the terms and conditions of the grant agreement and authorize staff to execute the agreement.

Motion made by Treasurer Hjorth, seconded by Commissioner Saukel and carried 3-0 to approve DWP Resolution No. 2016-10 to accept the terms of the grant agreement with the Department of the Interior, Bureau of Reclamation and authorize the General Manager to sign the grant agreement.

AYES: Hjorth, Saukel, Tarras

NOES: -

3.8 Management Reports

Board discussed management reports and asked staff clarifying questions.

3.9 Board Member Reports

4. CLOSED SESSION

At 10:24 AM, the Board Entered Closed Session

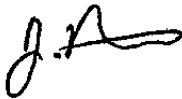
Closed Session Pursuant to Section 54956.9 Conference with Legal Counsel – Anticipated Litigation
Discuss exposure to litigation as authorized by paragraph (2) of subdivision (d).

5. OPEN SESSION

At 11:31 AM, the Board came out of closed session with no reportable action.

ADJOURNMENT

No additional business came before the Board. At 11:31 AM Vice Chair Tarras adjourned the meeting.



Jack P. Roberts, Board Secretary
DWP Board of Commissioners

Approved at meeting dated: 8/23/2016