

**MINUTES OF A REGULAR BOARD MEETING**  
**CITY OF BIG BEAR LAKE,**  
**DEPARTMENT OF WATER AND POWER**  
**BOARD OF WATER AND POWER COMMISSIONERS**  
**JULY 25, 2017**

**OPEN SESSION**

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 AM on July 25, 2017 by Vice Chair Tarras at 41972 Garstin Drive, Big Bear Lake, California 92315, with one Board Member participating via telephone from 485 Beale St., Memphis, TN 38103.

**BOARD MEMBERS PRESENT:**

Bob Tarras, Vice Chair  
Craig Hjorth, Treasurer  
Alan Lee, Commissioner, via phone

**BOARD MEMBERS EXCUSED:**

Don Smith, Chair  
Kristin Saukel, Commissioner

**PLEDGE OF ALLEGIANCE**

Steve Wilson, Water Superintendent

**PUBLIC FORUM**

Public comment was made by Frances Rodriguez. Ms. Rodriguez made comments regarding the replacement of the water meter at the property she rents and believes the new meter caused a pressure change and a few days after the replacement there was a leak at one of the fixtures in the house. She stated that she called the property management company to fix the leak and they did. She claimed that another leak occurred and she did not call the property management company, and instead called a plumber to make the repairs. She claimed that she did not have use of water at the property for three weeks due to the leak. Ms. Rodriguez also requested that DWP update the complaint process and perhaps add a complaint box in the lobby.

Public comment was made by Jose Rodriguez. Mr. Rodriguez claimed that he and his spouse were not properly notified about the replacement of the water meter at their rental property. He claimed that it was an invasion of his privacy for DWP employees to knock on their door to inform him the water meter was going to be replaced.

**1. CONSENT CALENDAR**

- 1.1 Approve Minutes of a Special Board Meeting Dated June 27, 2017**
- 1.2 Resolution No. 2017-XX – Carryover of Encumbrances and Funding to Fiscal Year 2017/18**
- 1.3 City of Big Bear Lake Pavement Impact Fees**
- 1.4 Resolution No. 2017-XX – Bureau of Reclamation Water Conservation Field Services Program: BBLDWP Water Conservation Plan Grant Agreement**
- 1.5 Semi-annual IBank Loan Payment**
- 1.6 Revise Leak Adjustment Credits**

*Motion made by Treasurer Hjorth , seconded by Commissioner Lee and carried 3-0 to approve the Consent Calendar.*

*AYES: Hjorth, Lee, Tarras*

*NOES: -*

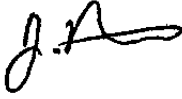
*ABSTAIN: -*

**2. DISCUSSION/ACTION ITEMS**

**2.1 Board Member Reports**

**ADJOURNMENT**

No additional business came before the Board. At 9:10 AM Vice Chair Tarras adjourned the meeting.

A handwritten signature in black ink, appearing to read 'J. Roberts', is positioned above the typed name of the Board Secretary.

Jack P. Roberts, Board Secretary  
DWP Board of Commissioners

Approved at meeting dated: 8/22/2017