

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE
DEPARTMENT OF WATER AND POWER
BOARD OF COMMISSIONERS
JUNE 24, 2014

OPEN SESSION

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake, Department of Water and Power was called to order at 9:00 a.m. by Secretary Chavez at 41972 Garstin Drive, Big Bear Lake, California.

BOARD MEMBERS PRESENT:

None

BOARD MEMBERS EXCUSED:

Steve Foulkes, Chair
Bill Giamarino, Vice Chair
Bob Tarras, Treasurer
Don Smith, Commissioner
Craig Hjorth, Commissioner

PUBLIC FORUM

No public comment was received during the Public Forum.

ADJOURNMENT

No business came before the Board. At 9:01 a.m. Secretary Chavez adjourned the meeting to: 9:00 a.m. on Thursday June 26, 2014 at 41972 Garstin Drive, Big Bear Lake, California.

OPEN SESSION

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake, Department of Water and Power was called to order at 9:00 a.m. on June 26, 2014 by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

BOARD MEMBERS PRESENT:

Steve Foulkes, Chair
Bob Tarras, Treasurer
Don Smith, Commissioner
Craig Hjorth, Commissioner

BOARD MEMBERS EXCUSED:

Bill Giamarino, Vice Chair

PLEDGE OF ALLEGIANCE

Bob Tarras, Treasurer

PUBLIC FORUM

Customer Service Supervisor Barrette presented the Board with commemorative water bottles, in honor of DWP's 25th Anniversary.

PRESENTATION

Chair Foulkes presented a ten-year Employee Service Award to Kevin Moran, and twenty-five year Employee Service Awards to Russell Vickery and Steve Wilson.

1. CONSENT CALENDAR

- 1.1 Notice of Completion for Borden Excavating, Inc. – Construction of the Arrastre Creek Pipeline**
- 1.2 Resolution No. DWP 2014-05, Adopting a Policy for the Water Conservation Program**
- 1.3 Approve Minutes of a Regular Board Meeting Dated May 27, 2014**

Motion made by Commissioner Smith, seconded by Treasurer Tarras, and carried 4-0 to approve Consent Calendar items 1.1, 1.2 and 1.3 as presented.

AYES: Foulkes, Tarras, Smith, Hjorth

ABSENT: Giamarino

2. DISCUSSION/ACTION ITEMS

2.1 Check Register 05/01/14 – 05/31/14

Board reviewed and discussed the check register for May 2014 with Management.

Motion made by Commissioner Smith, seconded by Treasurer Tarras, and carried 4-0 to authenticate the Check Register for May 2014 as presented.

AYES: Foulkes, Tarras, Smith, Hjorth

ABSENT: Giamarino

2.2 Carryover of Encumbrances and Funding to Fiscal Year 2014/15

Motion made by Treasurer Tarras, seconded by Commissioner Hjorth, and carried 4-0 to adopt Resolution No. DWP 2014-07, Approving the Carryover of Appropriated and Encumbered Purchase Orders and Loan Proceeds from FY 2013/14 to FY 2014/15; and authorize staff to reduce the budgeted costs when final figures are determined.

AYES: Foulkes, Tarras, Smith, Hjorth

ABSENT: Giamarino

2.3 Surplus Rimforest Lots and Authorize Sale

Board discussed the proposed disposal of vacant lots in Rimforest with Management.

Motion made by Treasurer Tarras, seconded by Commissioner Hjorth, and carried 4-0 to declare parcels 0336-062-39 and 0336-072-09 as surplus; and authorize staff to proceed with their sale.

AYES: Foulkes, Tarras, Smith, Hjorth

ABSENT: Giamarino

2.4 Meter Replacement Implementation Plan

General Manager Lamson introduced the meter replacement implementation plan. Board discussed the implementation plan and asked questions. Board requested additional details, including quantifying the labor savings, and identifying the meter manufacturer and installation locations. Board did not have sufficient information to make a final decision. Board directed staff to continue to explore more details for this project by unanimous consent.

2.5 Tentative Five-Year Capital Improvement Plan

Board reviewed and discussed the tentative five-year Capital Improvement Plan with Management. Board requested additional information in order to prioritize and scale all projects for the next five years. Board was concerned with the deferral of other capital projects if meter replacement becomes the top priority. Board directed staff to continue to gather additional information on all the capital projects by unanimous consent.

2.6 Proposed DWP Office Building Solar Project

Board discussed the proposed solar project with General Manager Lamson. Board authorized staff to proceed with the project, and requested final project details, including grant funding information, at a future meeting by unanimous consent.

2.7 Management Reports

Board discussed Management Reports. Administrative Manager McGee provided the Board with an explanation of the new GASB retirement accounting requirements. Board complimented staff on the new billing insert regarding water conservation.

2.8 Board Member Reports

Board complimented staff on the DWP Xeriscape Demonstration Garden, located at the Community Gardens.

ADJOURNMENT

No additional business came before the Board. At 10:40 a.m. Chair Foulkes adjourned the meeting.



Diego Chavez, Secretary
DWP Board of Commissioners

Approved at meeting dated: July 22, 2014