

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
JUNE 23, 2015

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 a.m. by Chair Smith at 41972 Garstin Drive, Big Bear Lake, California.

BOARD MEMBERS PRESENT:

Don Smith, Chair
Bob Tarras, Vice Chair
Craig Hjorth, Treasurer
Bill Giamarino, Commissioner

BOARD MEMBERS EXCUSED:

None

PLEDGE OF ALLEGIANCE

Bob Tarras, Vice Chair

PUBLIC FORUM

No public comment was received during the Public Forum.

1. CONSENT CALENDAR

- 1.1 Approve Minutes of a Regular Board Meeting Dated May 26, 2015**
- 1.2 Authorize Notice of Completion for Tennyson Pipeline Co. – Equipping Arrastre Creek Well and Klamath Booster Station**
- 1.3 Approve Revised Water Supply and Intertie Agreement Between CSD and DWP**

Motion made by Commissioner Giamarino, seconded by Vice-Chair Tarras, and carried 4-0 to approve Consent Calendar items 1.1, 1.2 and 1.3 as presented.

AYES: Smith, Tarras, Hjorth, Giamarino

2. DISCUSSION/ACTION ITEMS

- 2.1 Check Register 05/01/15 – 05/31/15**
Board reviewed and discussed the check register for May 2015 with Management.

Motion made by Vice-Chair Tarras, seconded by Treasurer Hjorth, and carried 4-0 to authenticate the Check Register for May 2015 as presented.

AYES: Smith, Tarras, Hjorth, Giamarino

- 2.2 Proposed Rules and Regulations for Water Service**
Board reviewed and discussed the proposed Rules and Regulations for Water Service with Management.

Motion made by Treasurer Hjorth, seconded by Commissioner Giamarino, and carried 4-0 to adopt Resolution No. DWP 2015-12, Adopting the Rules and Regulations for Water Service.

AYES: Smith, Tarras, Hjorth, Giamarino

2.3 Paid Leave Policy for Part-Time, Temporary and Seasonal Employees

Board discussed the proposed paid leave policy with Management.

Motion made by Commissioner Giamarino, seconded by Vice-Chair Tarras, and carried 4-0 to approve Resolution No. DWP 2015-11, Establishing a Paid Leave Policy for Part-Time, Temporary and Seasonal Employees.

AYES: Smith, Tarras, Hjorth, Giamarino

2.4 Reconfirmation of Water Rates Established May 2013

Board discussed reconfirming adjustments to rates, charges and fees for water service with Management.

Motion made by Vice-Chair Tarras, seconded by Treasurer Hjorth, and carried 4-0 to approve Resolution No. DWP 2015-13, Reconfirming Adjustments to the DWP's Water Rates, Charges and Fees for Water Service Adopted by the Department on March 26, 2013, and Ordained by the City Council May 13, 2013.

AYES: Smith, Tarras, Hjorth, Giamarino

2.5 Contract for Road Maintenance Services – CSA 70

Board reviewed and discussed the road maintenance agreement with County Service Area 70 with Management.

Motion made by Vice-Chair Tarras, seconded by Treasurer Hjorth, and carried 4-0 to authorize staff to execute the road maintenance agreement with County Service Area 70 as presented, contingent upon the Local Agency Formation Commission (LAFCO) approval of the proposed annexation of non-contiguous parcels.

AYES: Smith, Tarras, Hjorth, Giamarino

2.6 Sugarloaf Telemetry Upgrades

Board discussed the proposed telemetry equipment upgrades at the Barton and Magnolia Booster Stations with Management.

Motion made by Vice-Chair Tarras, seconded by Commissioner Giamarino, and carried 4-0 to approve the purchase and installation of a new telemetry system at the Barton Booster Station, and the modifications to the telemetry system at the Magnolia Booster Station; and authorize the associated budget adjustment as presented.

AYES: Smith, Tarras, Hjorth, Giamarino

2.7 Management Reports

Board discussed Management Reports.

2.8 Board Member Reports

Board shared Board Member Reports.

At 10:05 a.m. Chair Smith moved to recess without objection

At 10:07 a.m. Chair Smith reconvened the meeting.

3. CLOSED SESSION

At 10:07 a.m. the Board went into closed session.

3.1 Closed Session Pursuant to Section 54957

Public Employment

Title: Contracts and Water Conservation Manager

OPEN SESSION

At 10:14 a.m. the Board came out of closed session with reportable action.

The Board authorized the extension of the employment agreement with the Contracts and Water Conservation Manager through July 6, 2015 by unanimous consent.

AYES: Smith, Tarras, Hjorth, Giamarino

ADJOURNMENT

No additional business came before the Board. At 10:15 a.m. Chair Smith adjourned the meeting.



Diego Chavez, Secretary

DWP Board of Commissioners

Approved at meeting dated: July 28, 2015