

**MINUTES OF A REGULAR BOARD MEETING**  
**CITY OF BIG BEAR LAKE**  
**DEPARTMENT OF WATER AND POWER**  
**BOARD OF COMMISSIONERS**  
**MAY 28, 2013**

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake Department of Water and Power was called to order at 9:00 a.m. by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

**BOARD MEMBERS PRESENT:**

Steve Foulkes, Chair  
Bill Giamarino, Vice Chair  
Bob Tarras, Treasurer  
Fred Miller, Commissioner  
Don Smith, Commissioner

**BOARD MEMBERS EXCUSED:**

**OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

Fred Miller, Commissioner

**PUBLIC FORUM**

No public comment was received during the Public Forum.

**1. CONSENT CALENDAR**

**1.1 Approve Minutes of a Special Board Meeting Dated May 7, 2013**

*Motion made by Commissioner Smith, seconded by Commissioner Miller, and carried 5-0 to approve Consent Calendar item 1.1 as presented.*

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**1.2 Resolution No. DWP 2013-09, Authorizing Excess Cash to be swept into Blackrock T-Fund Money Market Mutual Fund or its Successor Fund**

Commissioner Tarras removed item 1.2 from the consent calendar for clarification.

*Motion made by Treasurer Tarras, seconded by Vice-Chair Giamarino, and carried 5-0 to approve Resolution No. DWP 2013-09, Authorizing Excess Cash to be Swept into Blackrock T-Fund Money Market Mutual Fund or its Successor Fund.*

**2. PUBLIC HEARING**

**2.1 Fiscal Year 2013/14 Budget Draft #2**

At 9:04 a.m. Chair Foulkes opened the Public Hearing.

Board reviewed and discussed the proposed FY 2013/14 Budget with Management. Board requested the 2013 USDA funding and associated project costs be included in the FY 2013/14 Budget prior to the joint workshop with City Council on June 12, 2013.

At 9:14 a.m. Chair Foulkes closed the Public Hearing.

### **3. DISCUSSION/ACTION ITEMS**

#### **3.1 Turf Installation Proposal – Ski Beach**

Board received presentation from Dennis Fuerstenberg of the San Bernardino County Park District on the proposed turf installation at Ski Beach. Board discussed water efficient irrigation plans for the proposed turf installation and the type of seed that is being used. The Board thanked the District for presenting its proposed turf installation for consideration.

*Motion made by Vice-Chair Giamarino, seconded by Commissioner Miller, and carried 5-0 to approve the proposed turf installation of approximately 27,000 square feet at Ski Beach as presented.*

#### **3.2 Check Register: 04/01/13 – 04/30/13**

Board reviewed and discussed check register for April 2013 with Management.

*Motion made by Vice-Chair Giamarino, seconded by Commissioner Smith, and carried 5-0 to authenticate the check register for April 2013 as presented.*

#### **3.3 Utility Technician Series – Classification Specification Revision**

Board discussed the proposed revision to the Utility Technician series Classification Specifications with Management. Board requested Management update the driver license requirement language on all Classification Specifications in order to be clearer, as the current language is vague.

*Motion made by Treasurer Tarras, seconded by Commissioner Smith, and carried 5-0 to approve the revision to the Utility Technician series Classification Specifications as presented.*

#### **3.4 Fiscal Year 2011/12 Annual Report Draft #1**

Board reviewed and discussed the FY 2011/12 Annual Report Draft #1 with administrative Manager McGee. Board was very pleased with the draft report and provided changes to be incorporated. Board requested Management provide a copy of the report to City Council along with the FY 2013/14 Budget.

#### **3.5 Award Contract for the Arrastre Creek Well Hydrogeological Services**

Commissioner Tarras moved to defer item 3.5 until after the closed session without objection.

#### **3.6 Change Order #4 – Bowe Contractors, Inc.**

Board discussed change order for Contract 6A with Management.

*Motion made by Treasurer Tarras, seconded by Commissioner Smith, and carried 5-0 to approve the proposed Contract 6A, Change Order #3 to Bowe Contractors, Inc. and the use of reserves in the amount of \$858.19; and approve the budget adjustment as presented.*

#### **3.7 Management Reports**

Board discussed Management reports.

#### **3.8 Board Member Reports**

No item was discussed during the Board Member Reports.

At 10:35 a.m. Chair Foulkes moved to recess without objection.

At 10:36 a.m. Chair Foulkes reconvened the meeting.

**4. CLOSED SESSION**

At 10:36 a.m. the Board went into closed session.

**4.1 Closed Session Pursuant to Section 54957.6  
Conference with Labor Negotiators**

Agency Designated Representatives: Reginald Lamson, Diego Chavez  
Employee Organization: San Bernardino Public Employees' Association

**4.2 Closed Session Pursuant to Section 54956.8  
Conference with Real Property Negotiators**

Property: APN 0315-291-03  
DWP Negotiator: General Manager  
Negotiating Parties: DWP and YMCA of Greater Long Beach - Camp Oakes  
Under Negotiation: Terms

At 11:24 a.m. the Board came out of closed session.

**OPEN SESSION**

**3.5 Award Contract for the Arrastre Creek Well Hydrogeological Services**

*Motion made by Vice-Chair Giamarino, seconded by Commissioner Miller, and carried 5-0 to award the Arrastre Creek Well Hydrogeological Services contract to Thomas Harder & Co., in the amount of \$60,330; and budget internally for a 5% contingency; and issue the notice to proceed; and approve the budget adjustment as presented.*

**ADJOURNMENT**

No additional business came before the Board. At 11:25 a.m. Chair Foulkes adjourned the meeting.



Diego Chavez, Secretary  
DWP Board of Commissioners

Approved at meeting dated: June 17, 2013