

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE
DEPARTMENT OF WATER AND POWER
BOARD OF COMMISSIONERS
MAY 27, 2014

OPEN SESSION

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake, Department of Water and Power was called to order at 9:00 a.m. by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

BOARD MEMBERS PRESENT:

Steve Foulkes, Chair
Bill Giamarino, Vice Chair
Bob Tarras, Treasurer
Don Smith, Commissioner
Craig Hjorth, Commissioner

BOARD MEMBERS EXCUSED:

None

PLEDGE OF ALLEGIANCE

Danny Ent, Transmission and Distribution Supervisor

PUBLIC FORUM

No public comment was received during the Public Forum.

1. CONSENT CALENDAR

1.1 Approve Minutes of a Regular Board Meeting Dated April 22, 2014

Motion made by Vice-Chair Giamarino, seconded by Commissioner Smith, and carried 5-0 to approve Consent Calendar item 1.1 as presented.

AYES: Foulkes, Giamarino, Tarras, Smith, Hjorth

2. DISCUSSION/ACTION ITEMS

2.1 Authorize Purchase of Backhoe and Service Vehicle for FY 2014/15

Board discussed the proposed purchase of a backhoe and vehicle with General Manager Lamson. Transmission and Distribution Supervisor Ent provided the Board with an explanation of typical backhoe usage. General Manager Lamson suggested taking a recess and going outside to view the existing backhoes.

At 9:10 a.m. Chair Foulkes moved to recess without objection.

Board walked outside to the DWP Yard and inspected the backhoes.

At 9:18 a.m. Chair Foulkes reconvened the meeting.

Board continued to discuss the proposed purchase of a backhoe and vehicle with Management. Water Superintendent Wilson provided the board with the estimated cost of refurbishing a backhoe.

Treasurer Tarras moved to split the proposed purchase of the backhoe and vehicle into two separate items for the Board's consideration without objection.

Motion made by Treasurer Tarras, seconded by Commissioner Hjorth, and carried 5-0 to authorize the purchase of a full-size pickup as part of the FY 2014/15 Budget, as presented; and approve the surplus of the 1996 Ford Ranger.

AYES: Foulkes, Giamarino, Tarras, Smith, Hjorth

Motion made by Commissioner Smith, seconded by Vice-Chair Giamarino, and carried 4-1 to authorize the purchase of a Case Backhoe as part of the FY 2014/15 Budget, as presented; and approve the surplus of the 1990 Case Backhoe.

AYES: Foulkes, Giamarino, Smith, Hjorth

NOES: Tarras

2.2 Meter Testing Program

Board discussed the radio-read meter replacement program with General Manager Lamson. General Manager Lamson provided an explanation of the in-house meter testing and the results of the testing. Board agreed that a replacement program appeared to be a priority.

Board requested staff return in June with an internal five-year Capital Improvement Plan (CIP), and a more detailed meter replacement implementation plan for the Board's consideration.

2.3 Check Register 04/01/14 – 04/30/14

Board reviewed and discussed the check register for April 2014 with Management.

Motion made by Vice-Chair Giamarino, seconded by Commissioner Smith, and carried 5-0 to authenticate the Check Register for April 2014 as presented.

AYES: Foulkes, Giamarino, Tarras, Smith, Hjorth

2.4 Budget Adjustment – Bad Debt Expense

Board discussed the proposed budget adjustment with Administrative Manager McGee.

Motion made by Commissioner Hjorth, seconded by Treasurer Tarras, and carried 5-0 to approve the proposed budget adjustment as presented.

AYES: Foulkes, Giamarino, Tarras, Smith, Hjorth

2.5 Resolution No. DWP 2014-05, Adopting a Policy for the Water Conservation Program

Board discussed the Water Conservation Program policy with Water Conservation Specialist Ray. Board requested staff change the net area of turf reduction to 5% for anyone who rearranges existing landscapes; and delete guideline #3 for turf installations regarding turf rehabilitation; and to work with Commissioner Smith on additional changes to the Water Conservation Program policy. Board requested staff return in June with the revised policy for the Board's consideration.

2.6 Management Reports

Chair Foulkes discussed the Administrative Manager's Report with Management. Chair Foulkes did not agree with legal counsel's determination of fixing the rates at least every two years, including the need to go back to the City Council for approval. Chair Foulkes requested staff work with the City Attorney to discuss the interpretation of the City Charter and Municipal Code as it relates to DWP rates.

Board confirmed DWP's participation in this year's Big Bear Heritage Parade, presented by the Old Miners Association and the Village Business Association on Saturday June 14, 2014.

2.7 Board Member Reports

No item was discussed during the Board Member Reports.

3. PUBLIC HEARING

At 11:01 Chair Foulkes opened the Public Hearing.

At 11:01 Chair Foulkes closed the Public Hearing.

3.1 Adopting the DWP Budget for FY 2014/15

Administrative Manager McGee provided the Board with a summary of the proposed DWP Budget for Fiscal Year 2014/15.

Motion made by Vice-Chair Giamarino, seconded by Commissioner Smith, and carried 5-0 to approve Resolution No. DWP 2014-06, Adopting the DWP Budget for Fiscal Year 2014/15.

AYES: Foulkes, Giamarino, Tarras, Smith, Hjorth

ADJOURNMENT

No additional business came before the Board. At 11:03 a.m. Chair Foulkes adjourned the meeting.



Diego Chavez, Secretary
DWP Board of Commissioners

Approved at meeting dated: June 26, 2014