

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
APRIL 24, 2018

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 AM on April 24, 2018 by Chair Smith at 41972 Garstin Drive, Big Bear Lake, California 92315.

BOARD MEMBERS PRESENT:

Don Smith, Chair
Bob Tarras, Vice Chair
Craig Hjorth, Treasurer
Alan Lee, Commissioner
Barbara Willey, Commissioner

BOARD MEMBERS EXCUSED:

PLEDGE OF ALLEGIANCE

Alan Lee, Commissioner

PUBLIC FORUM

No public comment.

1. CONSENT CALENDAR

ITEMS REMOVED FROM CONSENT CALENDAR

- 1.1 Approve Minutes of a Regular Board Meeting Dated March 30, 2018**
- 1.2 Authenticate Check Register 3/1/2018 to 3/31/2018**
- 1.3 Fiscal Year 2018/19 Water Standby Charges**

Motion made by Commissioner Lee, seconded by Vice Chair Tarras and carried 5-0 to approve the Consent Calendar.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2. DISCUSSION/ACTION ITEMS

2.1 Customer Request

Board reviewed and discussed the Customer Request to waive late fees beyond what DWP policy and practice allows.

Motion made by Commissioner Lee, seconded by Vice Chair Tarras and carried 5-0 to deny the customer request to waive fees.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.2 Investment Committee Report

Board reviewed and discussed the Investment Committee Report.

2.3 TRT Committee Report

Board reviewed and discussed the TRT Committee Report and agreed to continue outdoor watering restrictions during the three summer holiday weekends.

2.4 DWP Fiscal Year 2018/2019 Budget

Board reviewed and provided input to staff for the DWP Fiscal Year 2018/2019 Budget Presentation.

Board adjourned the meeting at 10:26 AM to conduct the Special Board Meeting scheduled for 10:30 AM, to reconvene after the completion of the Special Board Meeting.

Board reconvened the Regular Board Meeting at 11:15 AM.

2.5 Resolution No. DWP 2018-10 – Revise the Effective Date of Water Rate Adjustments to July 11, 2018

Board reviewed and discussed adopting Resolution No. DWP 2018-10, revising the effective date of the Water Rate Adjustments to July 11, 2018 based on when the public hearing could be held by the City Council.

Motion made by Vice Chair Tarras, seconded by Treasurer Hjorth and carried 5-0 to adopt Resolution No. DWP 2018-10, Rescinding and Replacing Resolution No. DWP 2018-05 and thereby revising the effective date of Water Rate Adjustments to July 11, 2018.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.6 Resolution No. DWP 2018-11 – USBR Grant Application – AMI Meter Program (Final Phase)

Board reviewed and discussed adopting Resolution No. DWP 2018-11 for applying for a grant for the AMI Program.

Motion made by Vice Chair Tarras, seconded by Treasurer Hjorth and carried 5-0 to adopt Resolution No. DWP 2018-11, authorizing staff to apply for a \$300,000 grant to complete the AMI Program.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.7 Resolution No. DWP 2018-12 – USBR Grant Application – System Efficiency Upgrades - Undersized and Deteriorating Pipeline Replacement (1 mile)

Board reviewed and discussed adopting Resolution No. DWP 2018-12 for applying for a grant to replace approximately 1 mile of water distribution pipeline.

Motion made by Commissioner Lee, seconded by Treasurer Hjorth and carried 5-0 to adopt Resolution No. DWP 2018-12, authorizing staff to apply for a \$300,000 grant to replace approximately 1 mile of pipeline.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.8 Resolution No. DWP 2018-13 – USBR Grant Application – System Efficiency Upgrades - Undersized and Deteriorating Pipeline Replacement (3 miles)

Board reviewed and discussed adopting Resolution No. DWP 2018-13 for applying for a grant to replace approximately 3 miles of water distribution pipeline.

Motion made by Vice Chair Tarras, seconded by Treasurer Hjorth and carried 5-0 to adopt Resolution No. DWP 2018-13, authorizing staff to apply for a \$1,000,000 grant to replace approximately 3 miles of pipeline.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.9 Resolution No. DWP 2018-14 – USBR Small-Scale Water Efficiency Projects Grant Agreement

Board reviewed and discussed adopting Resolution No. DWP 2018-14 to accept the terms and conditions of the draft grant agreement and authorizing staff to execute the grant agreement.

Motion made by Treasurer Hjorth, seconded by Commissioner Willey and carried 5-0 to adopt Resolution No. DWP 2018-14, accepting the terms and conditions of the draft grant agreement with USBR and authorizing staff to execute the USBR Small-Scale Efficiency Projects Grant Agreement.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.10 Management Reports

Board reviewed and discussed staff reports.

2.11 Board Member Reports

Commissioner Lee requested staff to make sure meeting minutes reflected Board Member Comments. Commissioner Lee requested staff to look into conducting an open house for community members to see DWP staff and operations.

No additional business came before the Board and at 12:32 PM Chair Smith adjourned the meeting.



Jack P. Roberts, Board Secretary
DWP Board of Commissioners

Approved at meeting dated: 5/22/2018