

**MINUTES OF A REGULAR BOARD MEETING**  
**CITY OF BIG BEAR LAKE**  
**DEPARTMENT OF WATER AND POWER**  
**BOARD OF COMMISSIONERS**  
**APRIL 22, 2014**

**OPEN SESSION**

A Regular Meeting of the Board of Commissioners of the City of Big Bear Lake, Department of Water and Power was called to order at 9:00 a.m. by Chair Foulkes at 41972 Garstin Drive, Big Bear Lake, California.

**BOARD MEMBERS PRESENT:**

Steve Foulkes, Chair  
Bill Giamarino, Vice Chair  
Bob Tarras, Treasurer  
Craig Hjorth, Commissioner

**BOARD MEMBERS EXCUSED:**

Don Smith, Commissioner

**PLEDGE OF ALLEGIANCE**

Craig Hjorth, Commissioner

**PUBLIC FORUM**

No public comment was received during the Public Forum.

**INTRODUCTION**

Board was introduced to new Seasonal Laborers, Austin Rogers, Ben Berge, Jay Mayfield and Mario Arana.

**PRESENTATION**

Chair Foulkes presented Administrative Manager McGee with a five-year Employee Service Award.

**1. CONSENT CALENDAR**

- 1.1 Approve Minutes of a Regular Board Meeting Dated March 25, 2014**
- 1.2 Approve Adjustment to Capacity Charges and Meter Installation Fees**
- 1.3 Approve Recommendation to Collect Water Standby Charge – FY 2014/15**

*Motion made by Vice-Chair Giamarino, seconded by Commissioner Hjorth, and carried 4-0 to approve Consent Calendar items 1.1, 1.2 and 1.3 as presented.*

*AYES: Foulkes, Giamarino, Tarras, Hjorth  
ABSENT: Smith*

**2. DISCUSSION/ACTION ITEMS**

- 2.1 Check Register 03/01/14 – 03/31/14**  
Board reviewed and discussed the check register for March 2014 with Management.

*Motion made by Vice-Chair Giamarino, seconded by Commissioner Hjorth, and carried 4-0 to authenticate the Check Register for March 2014 as presented.*

*AYES: Foulkes, Giamarino, Tarras, Hjorth  
ABSENT: Smith*

**2.2 Award Contract for the Arrastre Creek Well and Klamath Booster Pumping Plants**

Board reviewed and discussed the project with General Manager Lamson.

*Motion made by Treasurer Tarras, seconded by Vice-Chair Giamarino, and carried 4-0 to award the Arrastre Creek Well and Klamath Booster Station Pumping Plants Project contract to the lowest responsive bidder, Tennyson Pipeline Co., in the amount of \$1,059,082; and budget internally for a five percent contingency for a total amount of \$1,112,036, contingent on USDA approvals.*

*AYES: Foulkes, Giamarino, Tarras, Hjorth*

*ABSENT: Smith*

**2.3 Financial Data – March 31, 2014**

Board discussed the financial data with Management. Board commended Di Eichenlaub and John Gross for developing internal programs for Conservation and Customer Field Service that saved money.

**2.4 Technical Review Team Committee Report**

Board received the TRT committee report from General Manager Lamson. Board agreed with the TRT Committee's recommendations to continue outdoor watering restrictions for July 4<sup>th</sup> and 5<sup>th</sup>, and to continue to promote water conservation by consensus.

**2.5 Resolution No. DWP 2014-04, Rescinding the Declaration of a Water Shortage Emergency for the Lake William Service Area**

Board discussed rescinding its declaration of a water shortage emergency, and also its moratorium on new water service connections, for the Lake William service area now that the County rescinded the moratorium.

*Motion made by Treasurer Tarras, seconded by Vice-Chair Giamarino, and carried 4-0 to approve Resolution No. DWP 2014-04, Rescinding the Declaration of a Water Shortage Emergency for the Lake William Service Area.*

*AYES: Foulkes, Giamarino, Tarras, Hjorth*

*ABSENT: Smith*

**2.6 Meter Testing Program**

Board discussed the meter testing program with General Manager Lamson. Board requested staff work with Chair Foulkes and Commissioner Hjorth to adjust the method for random selection of meters to make the testing program statically valid.

At 10:14 a.m. Chair Foulkes moved to recess without objection.

At 10:20 a.m. Chair Foulkes reconvened the meeting.

**2.7 FY 2014/15 Budget**

Board reviewed and discussed the budget presentation and proposed FY 2014/15 budget with General Manager Lamson. Board provided changes to be incorporated prior to the joint workshop with City Council.

**2.8 Management Reports**

Board discussed Management Reports.

**2.9 Board Member Reports**

No item was discussed during the Board Member Reports.

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**ADJOURNMENT**

No additional business came before the Board. At 12:15 p.m. Chair Foulkes adjourned the meeting.

A handwritten signature in black ink, appearing to be 'DC' or similar initials, written in a cursive style.

Diego Chavez, Secretary

DWP Board of Commissioners

Approved at meeting dated: May 27, 2014