

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
JANUARY 27, 2015

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 a.m. by Vice-Chair Giamarino at 41972 Garstin Dr. Big Bear Lake, CA.

BOARD MEMBERS PRESENT:

Bill Giamarino, Vice-Chair
Bob Tarras, Treasurer
Don Smith, Commissioner
Craig Hjorth, Commissioner

BOARD MEMBERS EXCUSED:

None

PLEDGE OF ALLEGIANCE

Reginald Lamson, General Manager

PUBLIC FORUM

No public comment was received during the Public Forum.

1. DISCUSSION/ACTION ITEMS

1.1 Election of Board Officers

Board discussed and nominated Board Officers for 2015.

Motion made by Commissioner Hjorth, seconded by Vice-Chair Giamarino, and carried 4-0 to elect Don Smith as Chairman, Robert Tarras as Vice-Chairman, and Craig Hjorth as Treasure of the DWP Board of Water and Power Commissioners for 2015.

AYES: Smith, Tarras, Hjorth, Giamarino

1.2 Committee Appointments

Board discussed committee assignments for 2015.

Motion made by Commissioner Giamarino, seconded by Vice-Chair Tarras, and carried 4-0 to appoint Don Smith and Craig Hjorth to the Technical Review Team (TRT) Committee for 2015.

AYES: Smith, Tarras, Hjorth, Giamarino

1.3 Bear Valley Water Sustainability Project

Board received a presentation from General Manager Lamson on the proposed Bear Valley Water Sustainability Project, a local inter-agency reclamation project lead by BBARWA. Other participating agencies include the DWP, CSD and MWD. The General Managers of said agencies have been discussing ideas to address the current drought conditions in California, and position the Bear Valley to have sustainable groundwater sources. Board asked questions about funding, public outreach, implementation logistics and timing. Board was in favor of the proposed Project, no action was taken.

At 9:43 a.m. Chair Smith moved to recess without objection.

At 9:50 a.m. Chair Smith reconvened the meeting.

1.4 Check Registers: 11/01/14 – 11/30/14; and 12/01/14 – 12/31/14

Board reviewed and discussed the check registers for November and December 2014 with Management.

Motion made by Commissioner Giamarino, seconded by Vice-Chair Tarras, and carried 4-0 to authenticate the Check Registers for November and December 2014 as presented.

AYES: Smith, Tarras, Hjorth, Giamarino

1.5 Draft Annual Report – Fiscal Year Ending June 30, 2014

Board reviewed and discussed the draft Annual Report with Management and provided minor amendments to the report.

Motion made by Treasurer Hjorth, seconded by Commissioner Giamarino, and carried 4-0 to approve the FY 2013/14 Annual Report, as amended.

AYES: Smith, Tarras, Hjorth, Giamarino

1.6 Budget Adjustment for the Meter Replacement Project

Board reviewed and discussed the proposed budget adjustment for the Meter Replacement Project with Management.

Motion made by Vice-Chair Tarras, seconded by Commissioner Giamarino, and carried 4-0 to authorize a budget adjustment of \$75,000 for the Meter Replacement Project, as presented.

AYES: Smith, Tarras, Hjorth, Giamarino

1.7 Resolution No. DWP 2015-01, Establishing the Salary for the Position of General Manager

Board discussed the proposed salary adjustment for the position of General Manager.

Motion made by Vice-Chair Tarras, seconded by Commissioner Giamarino, and carried 4-0 to adopt Resolution No. DWP 2015-01, Establishing the Salary for the Position of General Manager, effective pay-period ending January 9, 2015.

AYES: Smith, Tarras, Hjorth, Giamarino

1.8 Financial Data – December 31, 2014

Board reviewed and discussed the FY 2014/15 financial data as of December 31, 2014 with Management. Board provided minor amendments to the financial data report.

1.9 Management Reports

Board discussed Management Reports. Water Conservation/Public Information Specialist Ray announced her resignation, effective February 6, 2015.

1.10 Board Member Reports

Board shared Board Member Reports. Chair Smith announced he will not be available the month of May 2015.

2. CONSENT CALENDAR

2.1 Approve Minutes of a Regular Board Meeting Dated November 25, 2014

2.3 Authorize Budget Adjustment – Transfer to Fixed Asset Fund

Motion made by Vice-Chair Tarras, seconded by Treasurer Hjorth, and carried 4-0 to approve Consent Calendar items 2.1 and 2.3 as presented.

AYES: Smith, Tarras, Hjorth, Giamarino

ITEMS REMOVED FROM THE CONSENT CALENDAR

2.2 Approve Budget Schedule for FY 2015/16

Board reviewed and discussed the budget schedule dates and their availability.

Motion made by Vice-Chair Tarras, seconded by Commissioner Giamarino, and carried 4-0 to approve the FY 2015/16 Budget Schedule, through February 20, 2015.

AYES: Smith, Tarras, Hjorth, Giamarino

ADJOURNMENT

No additional business came before the Board. At 11:04 a.m. Chair Smith adjourned the meeting.



Diego Chavez, Secretary
DWP Board of Commissioners

Approved at meeting dated: March 24, 2015