

**MINUTES OF A SPECIAL BOARD MEETING**  
**CITY OF BIG BEAR LAKE,**  
**DEPARTMENT OF WATER AND POWER**  
**BOARD OF WATER AND POWER COMMISSIONERS**  
**January 24, 2017**

**OPEN SESSION**

A Special Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 3:30 PM on January 24, 2017 by Vice Chair Tarras at 41972 Garstin Drive, Big Bear Lake, California 92315 with one Board Member participating via telephone from 1610 Ford St., Redlands, CA 92373, another Board Member participating via telephone from 7130 Shoreline Dr., #1113, San Diego, CA 92122, and another Board Member participating via telephone from 1539 Tigertail Ct., Palmdale, CA 93551.

**BOARD MEMBERS PRESENT:**

Don Smith, Chair (via telephone)  
Bob Tarras, Vice Chair  
Craig Hjorth, Treasurer  
Alan Lee, Commissioner (via telephone)  
Kristin Saukel, Commissioner (via telephone)

**BOARD MEMBERS EXCUSED:**

N/A

**PLEDGE OF ALLEGIANCE**

Craig Hjorth, Treasurer

**PUBLIC FORUM**

Nikki Peterson informed the Board she is resigning from DWP to pursue a career in teaching. Ms. Peterson thanked the Board for the opportunity to work at DWP.

**1. CONSENT CALENDAR**

**1.1 Approve Minutes of a Regular Board Meeting Dated November 22, 2016**

**1.2 Approve Minutes of a Special Board Meeting Dated January 10, 2017**

**1.3 Adopt Resolution No. DWP 2017-04 for USBR Grant Funding Applications for Infrastructure Improvements**

Board reviewed and considered approving Resolution No. DWP 2017-04 in support of 2017 USBR WaterSMART grant applications for capital improvements.

**1.4 Adopt Proposed Budget Schedule FY2017/18**

Board reviewed and considered approving the Fiscal Year 2017/2018 budget schedule and appointing the Board Treasurer to oversee the budget with staff.

*Motion made by Chair Smith, seconded by Treasurer Hjorth and carried 5-0 to approve the Consent Calendar items with correcting the 1/10/2017 minutes to reflect it was a Special Board Meeting and adopting Resolution No. DWP 2017-04 Supporting USBR Grant Funding Applications.*

*AYES: Hjorth, Lee, Saukel, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

**2. DISCUSSION/ACTION ITEMS**

**2.1 Check Registers 11/01/2016-11/30/2016 and 12/01/2016-12/31/2016**

Board reviewed and considered authenticating the check register for November 2016 and December 2016.

*Motion made by Treasurer Hjorth, seconded by Chair Smith and carried 5-0 to authenticate the check register for November 2016 and December 2016.*

*AYES: Hjorth, Lee, Saukel, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

**2.2 Benefits Committee**

Board considered establishing an ad-hoc committee to assist staff with employee medical and supplemental benefits. Vice Chair Smith directed staff to establish the ad-hoc Benefits Committee and appointed Commissioner Lee and Commissioner Saukel to the Committee.

**2.3 Claim Against DWP: Global Conductor Construction**

Board reviewed and considered the claim by Global Conductor Construction.

*Motion made by Chair Smith, seconded by Commissioner Lee and carried 5-0 to deny Global Conductor Construction's claim.*

*AYES: Hjorth, Lee, Saukel, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

**2.4 Formation of the Bear Valley Groundwater Sustainability Agency**

Board reviewed and considered authorizing the General Manager to expend funds for legal counsel to assist in developing a Groundwater Sustainability Agency for the Big Bear Valley.

*Motion made by Treasurer Hjorth, seconded by Commissioner Lee and carried 5-0 to authorize the DWP General Manager to expend funds not to exceed \$15,000 to establish the Bear Valley Groundwater Sustainability Agency.*

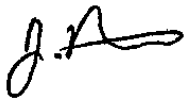
*AYES: Hjorth, Lee, Saukel, Smith, Tarras*

*NOES: -*

*ABSTAIN: -*

**ADJOURNMENT**

No additional business came before the Board. At 4:04 PM Vice Chair Tarras adjourned the meeting.



Jack P. Roberts, Board Secretary  
DWP Board of Commissioners

Approved at meeting dated: