

MINUTES OF A SPECIAL BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
JANUARY 22, 2018

OPEN SESSION

A Special Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 4:00 PM on January 22, 2018 by Chair Smith at 41972 Garstin Drive, Big Bear Lake, California 92315.

BOARD MEMBERS PRESENT:

Don Smith, Chair
Bob Tarras, Vice Chair
Craig Hjorth, Treasurer
Alan Lee, Commissioner
Barbara Willey, Commissioner

BOARD MEMBERS EXCUSED:

PLEDGE OF ALLEGIANCE

Craig Hjorth, Treasurer

PUBLIC FORUM

No public comments were received.

1. CONSENT CALENDAR

1.1 Approve Minutes of a Special Board Meeting Dated December 19, 2017

1.2 Approve the 2018 Board of Commissioners Meeting Schedule

1.4 Adopt Proposed 2018 Budget Calendar

1.5 PO Amendment – Romans Construction Trench Repair

Motion made by Vice Chair Tarras, seconded by Treasurer Hjorth and carried 5-0 to approve the Consent Calendar items 1.1, 1.2, 1.4, and 1.5.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

ITEMS REMOVED FROM THE CONSENT CALENDAR

1.3 Authenticate Check Register 12/01/2017-12/31/2017

Motion made by Commissioner Willey, seconded by Treasurer Hjorth and carried 5-0 to approve the Consent Calendar item 1.3.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2. DISCUSSION/ACTION ITEMS

2.1 2018/2019 through 2022/2023 Fiscal Year Rate Study

Motion made by Treasurer Hjorth, seconded by Commissioner Willey and carried 5-0 to approve the Rate Study; authorize staff to commence the Proposition 218 process; and granting staff flexibility with the timeline for mailing notices as long as the mailing meets the minimum requirements of Proposition 218.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.2 City Charter and Municipal Code Discussion

Board reviewed and discussed the City Charter and DWP practices. Board directed staff to seek a legal opinion on the City Charter and DWP practices.

2.3 Management Reports

Board reviewed and discussed staff reports.

2.4 Board Member Reports

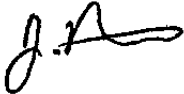
3. CLOSED SESSION – Board Entered Closed Session at 5:55 PM

4. OPEN SESSION – Board Reconvened Open Session at 6:17 PM

4.1 Reportable Action from Closed Session

Board directed staff to implement the staff recommendation to create an additional temporary part-time Conservation Technician position and temporarily change the current full-time Conservation Technician position to part-time, not to exceed 6 months.

No additional business came before the Board. At 6:20 PM Chair Smith adjourned the meeting.



Jack P. Roberts, Board Secretary
DWP Board of Commissioners

Approved at meeting dated: 2/27/2018